

Mid-Eastern Chapter Of APCO

Constitution & Bylaws

This document shall serve as the guide book for all actions necessary to successfully run the day to day activities of the Chapter. It will clearly explain the Who, What, Where, When, and Why, which should provide answers to any and all situations, questions and concerns the Board of Officers and/or Members may bring up about the running of the Chapter.

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ARTICLE I

NAME, CHARTER LIMITS AND PURPOSE

Section 1 - NAME

1.0 This organization shall be known as the Mid-Eastern Chapter of APCO (Association of Public-Safety Communications Officials, International-Inc.)

Section 2 - CHAPTER LIMITS

2.0 This Chapter is chartered by International APCO and covers the states of Maryland, Delaware, and the District of Columbia. (The original charter name was Maryland-Washington DC Chapter when formed in 10/24/1947. The new charter presented in 11/13/1969 changed the name to Mid-Eastern Chapter of APCO.)

Section 3 - PURPOSE

The purpose of this organization shall be as follows:

3.0 To abide by the provisions and requirements of the Bylaws and Policy Manual of APCO International, Inc., which shall, in general, take precedence in all matters or questions regarding this Chapter;

3.1 To lend support to, create interest in, and foster expansion of, the international parent organization, Association of Public Safety Communications Officials, International, Inc. (APCO), referred to throughout as the Association;

3.2 To foster the development and progress of the art of public safety communications and inter-communications, and to promote through example and active effort, greater cooperation in the correlation of communications, training, graduation, work and activities of the several town, city, county, state and federal public safety agencies, and of the communications units thereof, as well as to promote harmonious cooperation between these agencies of the United States of America and other such agencies upon the North American continent, to the end that the safety of human lives, the protection of property, and the general welfare of all people may be benefited to the highest degree;

3.3 To aid in the development of channels, methods, systems, and all other media for the rapid and accurate collection, exchange, and dissemination of information relating to crime and criminals, emergencies, and other vitally important information of public safety nature;

3.4 To further, by active effort and example, the cooperation between APCO and the Federal Communications Commission;

- 3.5 To further technical and operational expertise in public safety communications organizations relative to communications equipment and the operations thereof;
- 3.6 To participate before appropriate agencies, in the framing of legislation, regulatory rules and measures pertaining to public safety communications policy;
- 3.7 To provide for membership in the Chapter in accordance with the language of its Constitution and Bylaws now and which may later be provided. Memberships in this Chapter shall be of such classification and having such rights, requirements, privileges and restrictions so as to be in general keeping with the purposes and intents of the Association;
- 3.8 To make formal petitions, by way of resolutions in proper format, and following established requirements, at such time as it is felt that changes are needed in the Bylaws and/or Policy Manual of the Association; and
- 3.9 To encourage participation in the affairs of the Association through an authorized Chapter Executive Council person. His/her participation at the Association's International conference shall be subsidized to the extent that his/her employer does not fully cover the expenses of attendance. The subsidy shall be authorized by a quorum vote of the Chapter.

ARTICLE II MEMBERSHIP

Section 1 - CATEGORIES

1.0 The membership categories within this Chapter are FULL (formerly Active), ASSOCIATE (formerly Member), COMMERCIAL, AGENCY GROUP MEMBERSHIP, CORPORATE GROUP MEMBERSHIP, INTERNATIONAL ASSOCIATE MEMBER and ONLINE.

1.1 This Chapter also recognizes the following membership designators INTERNATIONAL LIFE, SENIOR, MULTIPLE, HONORARY, and CHAPTER HONORARY.

Section 2 - DESCRIPTION

2.0 By meeting the requirements established here, and in accordance with Bylaws, Article I, and in keeping with the requirements of the Association, the following are descriptions of the various categories of membership in this Chapter:

1.0 FULL MEMBER

The following individuals shall be eligible for membership in the “Full Member” category:

1.1 Personnel responsible for design, construction, installation, maintenance, command, and operation of public safety systems and supporting information systems. Such persons must be employed by, retired from or a volunteer of a governmental entity or a contractor of a governmental entity providing the described services. Members must be actively engaged in or retired from the performance of the described services for the specific entity on a regular basis and may not have a conflicting commercial interest which provides a significant portion of their income. Examples of qualifying positions include but are not limited to engineers, technicians, managers, supervisors and telecommunicators.

1.2 Members in the “Full Member” category may vote in the Membership Quorum, may enjoy all benefits and privileges and may serve in any capacity in the Association and its chapters, except where otherwise limited.

2.0 ASSOCIATE MEMBER

The following individuals are eligible for membership in the Association in the “Associate Member” category and shall enjoy all benefits and privileges of the Association, except voting unless as a Life Member or as otherwise provided.

2.1 Individuals who perform a non-administrative and/or non-supervisory function within their agency and who otherwise meet the requirements of Full Member and, at the applicant’s discretion, select this category or Individuals not meeting the requirements of any other category.

3.0 COMMERCIAL MEMBER

Those persons who receive compensation in any form for services rendered in business and industry are eligible to be Commercial members. Except for the Commercial Advisory Council member on the Board of Directors in his/her capacity on the Board only and for Life Members, voting privileges are not extended to members in this category. They may otherwise enjoy all benefits and privileges of the Association.

4.0 AGENCY GROUP MEMBERSHIPS

Any non-commercial entity that employs two (2) or more persons who are eligible for membership under other Sections of this Article that wishes to enroll as a group is eligible for this category of membership, provided however, that;

4.1 At least one of the employees in the Agency group in each dues year shall be enrolled as a Full Member of this Association and be designated as the Master Applicant for the group;

4.2 All employees in the group shall reside, or work within the boundaries of the Chapter chartered in that geographical area and shall be members of the Chapter unless otherwise approved by the Board of Directors;

4.3 Memberships in good standing within a group may be transferred during a given dues period from current employees (leaving the group) to new employees (entering the group) upon request by the Master Applicant to the Chapter Secretary;

4.4 The individual members shall be categorized as, pay dues, and serve in this Association in accordance with the appropriate membership requirements which are set forth elsewhere in this Constitution, and, the will of the Agency Member shall be expressed within this Association only by means of these individual members.

5.0 CORPORATE GROUP MEMBERSHIPS

Any corporation that received compensation in any form for services rendered or products sold in business or industry is eligible to become a Corporate Group Member.

5.1 Except for the Commercial Advisory Council member on the Board of Directors acting only in his/her capacity on the Board and except for Life Members, voting privileges are not extended to individuals who are covered by Corporate Group Membership.

5.2 Benefits and privileges of Corporate Group Membership are those as defined in the Commercial Category of this Constitution.

5.3 Corporate Group Membership dues shall be uniform for all Chapters in the United States as defined in the Membership Dues section of the Association Policy Manual.

6.0 INTERNATIONAL ASSOCIATE MEMBER

Individuals who are members of a “participating organization”, as that term is defined in the document known as the APCO Alliance for Global Cooperation and Development also shall be members of the Association in the International Associate Member category.

6.1 Members in the International Associate Member category shall not be issued a membership card or other documentation that identifies status as a member of the Association.

6.2 Members in the International Associate Member category shall not have the right to vote on any matter brought before the Membership Quorum, the Executive Council, the Board of Directors or within any Chapter of the Association, and have the right to hold elected office within the Association; and

6.3 be eligible for any of the Membership Designations in this Article; or be required to pay Membership Dues, as defined in this Article.

6.4 Members in the International Associate Member category shall enjoy only those rights, benefits, and privileges defined in the document known as the APCO Alliance for Global Cooperation and Development.

6.5 Members in the International Associate Member category may be required to show documentation demonstrating current membership in a participating organization of the Global Alliance prior to receiving such rights, benefits, and privileges.

7.0 ONLINE MEMBER

The “Online Member” category is reserved for individuals who otherwise meet the requirements of Section 1.1 or 2.1 of the above but are eligible to enjoy essentially online privileges only.

7.1 Individuals in the “Online Member” category shall not be issued a membership card and shall NOT:

- 7.1.0 Have the right to vote on any matter brought before the Membership Quorum, the Executive Council, the Board of Directors, nor within any Chapter of the Association;
- 7.1.1 Have the right to hold elected office within the Association, but may serve on Committees and/ or Task Forces;
- 7.1.2 Be eligible for any of the Membership Designations in this Article, except the number of years as an “Online Member” shall count toward the minimum years of membership required for such Designations; and
- 7.1.3 Be eligible for any discounts on services provided by the Association

8.0 LIFE MEMBERSHIP

This highest level of membership designation is intended to recognize member’s outstanding contributions to the advancement of the art of public safety communications and the Association’s goals. The status of Life Membership shall be awarded only to those individuals currently holding membership in another category of the Association other than “Online Member”.

8.1 This honor may be bestowed upon members who have, at the Association level, made significant contributions toward advancing the Association.

8.2 Consideration will be given to the range of applicable accomplishments that demonstrate the candidate’s breadth of contributions to the purposes of the Association.

8.3 To be eligible for APCO Life Member, the nominee shall, as a minimum, complete the requirements of either 8.3.0 or 8.3.1 identified below:

- 8.3.0 Served a full term as President of the Association or;

8.3.1 Been a member in good standing of the Association for a minimum of fifteen (15) years; be a member in good standing at the time of the award; and demonstrated at least five (5) major accomplishments which have contributed significantly towards meeting the global needs of the Association with regards to all regulatory and policy making bodies, the commercial, general public safety, and international communities, or any combination thereof.

8.3.2 A list of major accomplishments to be used to determine Life Member qualifications is shown below:

8.3.2.0 Served at least four (4) years as an Executive Council Member;

8.3.2.1 Served at least four (4) years on the International Board of Directors;

8.3.2.2 Served at least two (2) years as a Group Leader;

8.3.2.3 Served at least four (4) years as a Commercial Advisory Council member;

8.3.2.4 Served at least four (4) years as a Local Area Frequency Advisor;

8.3.2.5 Served as the Chair of an Association Committee, Standing Committee, or Special Task Force (e.g. Projects 25, 31, 33, 34, 35, CALEA, etc.); chairing each such Committee or Task Force would constitute a single accomplishment;

8.3.2.5 Served at least two (2) years as an actively engaged member of an Association Advisory Committee. Membership on each such Committee shall constitute a single accomplishment;

8.3.2.8 Served at least four (4) years as an actively engaged member of one or more Association Standing Committees; not more than two (2) accomplishments may be counted from this subsection; Membership on each such Committee shall constitute a single accomplishment;

8.3.2.9 Served as the Chair of a Regional Conference, or as Chair of a Regional Conference Standing Committee;

8.3.2.10 Served as the Chair of an Annual International Conference, or as Chair of an Annual International Conference Standing Committee;

8.3.2.11 Made other significant contributions that promote the Association in a global scope or to the art of public safety communications (e.g., NPSTC, PSWAC, NCC, NASNA, etc.); not more than one (1) accomplishment may be counted from the subsection; and

8.3.2.12 Served at least four (4) years as an actively engaged member of a committee identified in the Associations Policy Manual as being an Executive Council Committee. Membership on each such Committee shall constitute a single accomplishment.

8.3.3 Nominations for the Designation as a Life Member shall be made in accordance with Life Member Nomination Procedures of this Constitution.

8.3.4 The Associations Life Member designation and the member's regular other membership category title with all its privileges and benefits shall be enjoyed, and held exempt from dues, for the life of or until the resignation of such member.

8.3.4.0 Members in any membership category who have been granted the designation of "Life Member" have the right to vote within the Membership Quorum.

8.3.5 An individual's eligibility for membership in the Full Member category or the Commercial Member category is based solely upon his/her employment status at any particular point in time and is independent of his/her designation as a Life Member.

8.3.5.0 Individuals whose membership eligibility changes from Full Member to Commercial Member, or vice versa, shall so notify the Association's office.

9.0 SENIOR MEMBER

The designation of "Senior" may be added to any category of individual membership, except Online Member.

9.1 To be eligible for International Senior Member, the nominee shall, at a minimum, have been a member in good standing of the Association for at least ten (10) years; be a member in good standing at the time of the award; and demonstrated at least four (4) significant contributions to the Association, including one on an Association level. A list of significant contributions to be used to determine Senior Member qualifications is shown below:

9.1.0 Served at least one (1) year as President of a Chapter;

9.1.1 Served at least two (2) years as an Executive Council Member;

9.1.2 Served at least two (2) years on the International Board of Directors;

9.1.3 Served at least two (2) years as a Commercial Advisory Council member;

- 9.1.4 Served as an actively engaged member of an Association Committee or Special Task Force (e.g. Project 25, 31, 33, 34, 35, CALEA, etc.) Membership on each such Committee shall constitute a single accomplishment;
- 9.1.5 Served at least two (2) years as an actively engaged member of one or more Association Standing Committees not more than one (1) accomplishment may be counted from this subsection;
- 9.1.6 Served as a Chair of a Chapter, Regional, or Annual International Conference not more than one (1) accomplishment may be counted from this subsection;
- 9.1.7 Served at least two (2) years as a Local Area Frequency Advisor;
- 9.1.8 Served at least two (2) years as a member of the Chapter Executive Committee;
- 9.1.9 Served successfully two (2) years as the Chair of a Chapter Standing Committee;
- 9.1.10 Served at least two (2) years as a member of an APCO International Advisory Committee. Membership on each such Committee shall constitute a single accomplishment;
- 9.1.11 Served as a presenter at a Chapter, Regional, or Annual International Conference not more than one (1) accomplishment may be counted from this subsection;
- 9.1.12 Served as Chapter Committee member for a major legislative accomplishment;
- 9.1.13 Served at least two (2) years as the Chair of a Regional Spectrum Planning Committee;
- 9.1.14 Served a full term as an officer of another national or international public safe organization (e.g. IACP, IAFC, NENA, etc.); or
- 9.1.15 Made other contributions that promote APCO International (beyond benefit to a single Chapter) or to the art of Public Safety Communications; not more than one (1) accomplishment may be counted from this subsection; and
- 9.1.16 Served two (2) or more years as a Group Leader;
- 9.1.17 Served successfully as the Chair of an Association Committee, Standing Committee, or Special Task Force (e.g. Projects 25, 31, 33, 34, 35, CALEA, etc.);

chairing each such Committee or Task Force would constitute a single accomplishment.

9.2 Nominations for the designation as a Senior Member shall be made in accordance with Senior Member Nomination Procedures of the International Policy Manual.

9.3 The APCO Senior Member designation and the member's regular other membership title with all its privileges and benefits shall be enjoyed for the life of or until resignation of such member.

10.0 MULTIPLE MEMBERSHIP

This category provides for membership in more than one Chapter.

The following requirements shall be met by the applicant who is:

10.0.0 A paid up member in their Home Chapter, AND;

10.0.1 A paid up Multiple Member in any additional Chapter (s) in which he/she is also qualified.

10.1 The individual's membership category in each Chapter for which he/she becomes a Multiple Member shall be the same as the membership category held in the member's Home Chapter.

10.1.0 Members shall enjoy the same rights and privileges within each Chapter to which they have become a Multiple Member as the rights and privileges granted to members for whom that Chapter is the Home Chapter.

10.1.1 Multiple Members shall be provided with credentials that indicate their status as a Multiple Member.

11.0 HONORARY MEMBER

Only the Board of Directors may confer this category of membership.

11.1 This membership is limited to those individuals who may have no incentive to obtain membership in any category but, by virtue of their position or accomplishments, it is in the best interest of APCO International, Inc., that the individual have information regarding APCO International, Inc., including the official APCO magazine and other publications, filings and items of information regarding the activities of APCO International, Inc.

11.2 Membership shall be established with the publication of a list (annually or sooner if necessary) of qualified individuals as determined by the Association Board of Directors.

11.3 The APCO International Honorary member shall not vote or hold office in any capacity, except that they may serve as ex officio members of any committee.

12.0 CHAPTER HONORARY MEMBER

This category of membership shall be admitted in rigid accordance with the classification requirements set forth.

12.1 Should the status of any member change so as to affect his/her membership qualifications; he/she should make this change known immediately in writing to the Secretary. In the event that he/she deliberately or inadvertently falls within another membership category without notification to the Secretary, those members in good standing who are aware of such change shall advise the Member and Chapter Services Committee which shall automatically review his/her membership classification and advise the member involved, and the Chapter Secretary, that his/her classification is being changed to conform to his/her new qualifications; and provide further, that no member shall, in his/her initial application or renewal for membership, make a false or misleading statement either verbally or in writing on his application which would lead any member of the Member and Chapter Services Committee and/or the Chapter Secretary to place this individual into any classification or membership which he/she is not entitled.

Section 3 - PUBLIC-SAFETY ENTITY

3.0 Public-Safety Entity is defined as an agency, department, division, or section of a separate function of government which (1) has been created by local, state, and/or federal laws, and which is fully or to the largest extent financially supported by tax revenue, and (2) is concerned with the functions of police and general law enforcement, fire, highway safety, emergency rescue and/or medical services, emergency management, forestry conservation, and the various related activities of state and government.

ARTICLE III OFFICERS

Section 1 - DESIGNATION

1.0 The EXECUTIVE BOARD of this Chapter shall consist of the following officers: President/Executive Council Person *, 1st Vice President, 2nd Vice President, Secretary/Treasurer* and Recording Secretary. The Immediate Past President will sit as a voting member on this Board along with the Commercial Advisory Member.

1.1 *(May be separated at the discretion of the President with 2/3 vote of the Executive Board.)

Section 2 - HOW ELECTED

2.0 The officers of this Chapter shall be elected by vote at the discretion of the Executive Board in accordance with Bylaws Article III.

Section 3 - TERM OF OFFICE

3.0 The Executive Board will be sworn in prior to the adjournment of the first meeting following the Association's International conference (fall meeting-normally October) of the odd year, and will commence their term of office at the following winter meeting (normally in January). They shall hold office until installation of their elected successor or by actions necessitated by other portions of the Constitution.

Section 4 - VACANCIES

4.0 Should any of the Presidential offices of this Chapter become vacant for any reason, the office shall be filled by advancement in rank. The office of 2nd Vice President will be filled by Presidential appointment confirmed by 2/3 majority of the Executive Board.

4.1 Should the immediate past President vacate his/her position on the Executive Board, the preceding past President(s) (in descending order) will be asked to serve until the position is filled. Should the office of Secretary/Treasurer or the position of Recording Secretary become vacant for any reason, it shall be filled by a temporary appointment by the President, confirmed by 2/3 majority vote of the Executive Board until the next bi-annual election/installation of officers.

4.2 Those filling said vacancies will serve until the next regular bi-annual elections/installation of officers.

ARTICLE IV MEETINGS

Section 1 - REQUIREMENTS

1.0 This Chapter shall meet quarterly which exceeds the requirements of the Association's Policy Manual, Article III, Section 3.3: Chartering of Chapters. An Executive Board meeting will precede Chapter Meetings.

Section 2 - QUALIFYING MEETINGS

2.0 The quarterly meetings shall meet the requirements as outlined in this section:

2.1 QUARTERLY MEETINGS

2.1.0 The quarterly meetings shall be held in January, April, July, and October, or as close thereto as possible.

2.1.1 The Executive Board shall coordinate possible meeting dates, location, etc. with the host and sponsor and shall finalize same or establish the program for said meeting. Information will be coordinated and submitted to the Secretary who will disseminate same to the membership and media sources.

2.1.2 The Secretary is also responsible for advising the Association for publication purposes.

2.2 WINTER MEETING

2.2.0 At this meeting, when appropriate, the newly seated Chapter President shall announce his/her appointments to Standing and Special Committee, outlining objectives.

2.3 SPRING MEETING

2.3.0 The Chapter Executive Board shall make recommendations for members being considered for special Membership designator assignments for recognition. The program will also incorporate Telecommunicator Awards.

2.3.0 The Nominating Committee shall report their slate of officers in the odd number years. At this meeting the floor will be opened for additional nominations. Those nominees shall meet the requirements as established in Article V; Section 2.4 and verified by the Nominating Committee.

2.4 SUMMER MEETING

2.4.0 This meeting shall take place prior to the Association's Annual International conference. The Chairperson, Constitution and Bylaws Committee and/or Chapter President shall chair a discussion on any proposed resolutions to

be presented at the Annual conference quorum as published in the parent publication.

2.4.1 Elections will be conducted in accordance to the bylaws Article III; Section 2 in the odd numbered years.

2.5 FALL MEETING

2.5.0 This meeting will be known as the Chapter Annual Training Conference and will encompass meeting and training for a designated period as established by the Executive Board.

2.5.1 Prior to the adjournment of this meeting, installation of elected officers shall take place in the odd years.

2.5.2 Changes made to the International Constitution and Bylaws at the annual conference will be presented prior to incorporating same in Chapter Constitution and Bylaws.

2.5.3 Prior to adjournment of this meeting the announcement of future meeting dates will occur.

Section 3 - MEETING QUORUM

3.1 A meeting quorum shall consist of the majority of voting members present.

Section 4 - VOTING MAJORITY

4.1 A simple majority of members present and voting at a business meeting shall decide all issues EXCEPT an amendment to the Constitution and Bylaws which requires a two-thirds majority vote, or in the event of a waiver of normal amending procedures, a three-fourths majority vote. If a quorum is present at the beginning of a business meeting, then a quorum will be deemed to be present for all purposes during the meeting.

ARTICLE V AMENDMENTS

Section 1 - PROVISIONS FOR AMENDMENTS

1.0 The Constitution and/or Bylaws of this Chapter may normally be amended only by a two-thirds majority vote in accordance with Bylaws, Article VI.

1.1 EXCEPTIONS:

1.1.0 The Chair of the Constitution and Bylaws Committee (C&B) is authorized to make any modifications found necessary for the Chapter C&Bs to remain in conformity with the Association Bylaws and Policy Manual. Any such changes to the Chapter C&B will be reported at the fall meeting. This applies only to changes, over which the Chapter actually has no control, as adopted by the Association.

1.1.1 The C&B Committee may make non-substantive changes to Chapter C&B to correct errors and grammar, punctuations, spelling, cross reference when one referred to is obviously incorrect, and the use of incorrect words. The C&B Committee may also adjust the numbering of sections to maintain proper numerical sequence and consistent style and format. Such non-substantive changes shall require approval by the Chapter Executive Board.

MID-EASTERN CHAPTER OF APCO BYLAWS

ARTICLE I MEMBERSHIP PROCEDURES

Sections 1 - APPLICATION

1.0 Applications for membership shall be made in writing upon forms provided by APCO International, Inc. Completed applications should be submitted to:

**APCO International, Inc.
Atten: Membership Department
351 Williamson Blvd.
Daytona Beach, Florida 32112**

Sections 2 - CATEGORIES

2.0 Membership categories must meet the requirements established in APCO International Policy Manual Article IV; Membership, current edition.

Section 3 - EFFECTIVE DATE OF MEMBERSHIP

3.0 APCO International shall issue the appropriate membership certificate, receipts and membership card. At that time, the applicant becomes a full member in his/her particular category.

ARTICLE II DUES

Section 1 - INTERNATIONAL/CHAPTER DUES

1.0 The dues for membership of all classes are established by APCO International in accordance to the Policy Manual Article IV; section 4.7- Membership dues. International APCO will collect all dues annually and remand the current Chapter portion of the dues to the Chapter Secretary/Treasurer on a monthly basis.

ARTICLE III

CHAPTER ELECTIONS

Section 1 - ELIGIBILITY

1.0 Those who retain their “PRIMARY” membership in the Mid-Eastern Chapter as an “ESTABLISHED VOTING” member as defined in APCO Internationals membership classification requirements. Those meeting said requirements may be considered for any elective position. After serving as immediate past president for two (2) years, one is eligible to be nominated for any office.

Section 2 - POSITIONS TO BE FILLED

2.0 The office of President/Executive Council Person*, shall normally be filled by advancement in rank. The 1st Vice President, 2nd Vice-President, Secretary/Treasurer*, and Recording Secretary shall be elected at the summer (July) meeting during an odd number year.

2.1 *Maybe separated or combined at discretion of President with two-thirds vote of the Executive Board. Immediate Past President (not an elected position) is filled by the outgoing President. If he/she is not available to serve, the preceding past President (in descending order) will be asked to serve until the next election process.

Section 3 - HOW FILLED

3.0 Elective positions, other than President, shall be elected by vote from those names submitted by the Nominating Committee in accordance with Bylaws Article V, Section 2.4 and by nominations from the floor ...at the spring (April). Balloting... shall be done at the summer (July) meeting during an odd number year.

- 3.1 All nominations for respective candidates must include the following:
- 3.1.0 Letter expressing his/her desire to run for the office of choice.
 - 3.1.1 List of qualifications, APCO experience, relevant duties, credentials, etc.
 - 3.1.2 Letter of support from his/her agency and/or immediate supervisor.
 - 3.1.3 Active participation or attendance at previous chapter meetings.

3.2 Those approached by the Nominating Committee or those members addressing the Nominating Committee, shall furnish the above listed requirements in accordance with directives from the Nominating Committee.

Section 4 - DATE FOR TAKING OFFICE

4.0 Candidates elected at the summer (July) meeting of an odd-numbered year shall be sworn in at the final session of the fall (October) meeting of the same year. The winter (January) meeting of the following year would be the first they would fully preside over. Said positions will serve for a term of two (2) years to commence the first of January on the given even year.

ARTICLE IV

OFFICERS – AUTHORITY AND DUTIES

Section 1 - AUTHORITY

1.0 The necessary authority for the performance of duty by all officers of this Chapter is herewith established. Primary membership of all officers must meet the requirements as defined in APCO International Membership classification requirements.

Section 2 - PRESIDENT

2.0 The President shall announce his/her appointments to Standing and Special Committee outlining objectives for the term. He/she will work with the Constitution & Bylaws Chairperson on proposed resolutions to be presented to the International Conference Quorum in accordance with their requirements.

2.1 The President shall be the Chairperson of the Executive Board; shall be an ex-officio member of all committees and shall preside at all Chapter meetings.

2.2 The President shall see that the conduct of all meetings is in keeping with the purpose of this Chapter as outlined in the Constitution Article I, Section 3.

2.3 The President shall carry out the purposes of the Chapter as stated in Constitution, Article I, Section 3 and shall keep the Executive Board appropriately informed of Association matters.

2.4 The President shall make appointments, to be confirmed by two-thirds majority of the Executive Board, to fill vacancies.

2.5 The President, or his/her designated alternate, shall be considered the Chapter representative to the APCO International Executive Council. Should circumstance present fulfillment of his/her duties, the President will designate an alternate and make notification to headquarters in accordance with current policy procedure.

Section 3 - 1st VICE PRESIDENT

3.0 The 1st Vice President shall perform all the duties of the President in his/her absence.

3.1 The 1st Vice President shall oversee the duties of the Member and Chapter Services Committee.

3.2 The 1st Vice President shall screen the membership of the Chapter in preparation of prospective committee chairpersons for their term, and have his/her appointments ready for presentation when he/she take office as President.

3.3 The 1st Vice President shall participate in the Executive Board meetings and activities delegated by the Board.

Section 4 - 2nd VICE-PRESIDENT

4.0 The 2nd Vice-President shall perform all the duties of the 1st Vice President in his/her absence.

4.1 The 2nd Vice President shall participate in the Executive Board meetings and activities delegated by the Board.

4.2 The 2nd Vice President shall oversee committee's as delegated by the President.

4.3 The 2nd Vice President shall oversee the duties of the Training Committee.

Section 5 - SECRETARY

5.0 Responsibilities, in addition to those listed below, may be delegated by the Executive Board.

5.1 The Secretary shall prepare and mail all Chapter Meeting notices in accordance with C-9, A-IV, and S-2.1.

5.2 The Secretary shall serve on the Executive Board, the Chapter Conference Committee and attend all business sessions.

5.3 The Secretary shall coordinate the Executive Board meeting dates, locations, and announcements regarding same at the direction of the President.

5.4 The Secretary shall keep a complete roster of the membership. Updates from the Association will be passed to the Executive Board and the Member and Chapter Services Committee Chair, and other committee chairs when deemed necessary. Membership manual updates will be furnished quarterly to each member as a supplement to the quarterly meeting notices.

5.5 The Secretary shall supply the Member and Chapter Services Committee Chair with dropped or unpaid membership as soon as known to the Secretary.

5.6 Membership dues submitted to Chapter will be verified with the Membership list, and then any monies will be passed on to the Treasurer.

5.7 The Secretary shall pass official correspondence to the Recording Secretary to be made a part of the permanent files of the Chapter for future reference and historical purposes.

5.8 The Secretary shall work with the President and the Training Committee to establish the quarterly meetings, sponsors, sites, and dates.

5.9 If required to do so by the Executive Board or President, he/she will negotiate contracts regarding meetings, if the Meeting Committee is not available to do so. A copy of any contract so negotiated will be furnished to the Treasurer who will finalize payment.

5.10 The Secretary shall supply information to the Executive Director of APCO International, covering meetings established by the Meeting committee (for a one year period) for publication in THE PUBLIC SAFETY COMMUNICATIONS magazine.

5.11 The Secretary shall assist the Training Committee and Treasurer prior to Chapter meetings with, issuing name tags, collecting of dues and processing registrations.

5.12 The Secretary shall be responsible for verifying of multiple memberships by checking with Home chapter regarding their classification, card number, and issue/expiration date.

5.13 The Secretary shall provide officers with a copy of National manuals governing their positions.

Section 6 - TREASURER

6.0 Responsibilities, in addition to those listed below, may be delegated by the Executive Board.

6.1 The Treasurer shall qualify for, obtain and maintain, at Chapter expense, a fidelity bond in an amount equal to or greater than the total Chapter assets.

6.2 The Treasurer shall receive all general funds belonging to the Chapter and maintain a bank account for the orderly processing of all funds. The President and/or Executive Board shall approve banking facilities. All accounts in the Chapter name shall require at least two (2) signatures. One co-signer will be the Treasurer, unless the Treasurer is unable. Then, the President and one member of the Executive Board shall co-sign. Normally, the other co-signer shall be the President, or his/her designee. All Executive Board members will have authority as co-signers to the Chapter accounts.

6.3 The Treasurer shall pay, from Chapter accounts, all obligations as prescribed by the Chapter quorum or upon orders from the Executive Board and/or President during intervals between Chapter meetings. (See B, A VIII, Sec 2).

6.4 The Treasurer shall present a financial report at quarterly meetings, and at the request of the President or Executive Board at other meetings.

6.5 The Treasurer shall prepare a financial report and present it at the fall meeting (October-conference) and shall make his/her financial records available for auditing to the Executive Board and/or an approved auditor. This report will be made a part of the Recording Secretary's records.

6.6 The Treasurer shall promptly deliver all monies and records to his/her successor in office or to whomever the Executive Board or President may designate to receive them upon completion of an audit by the Executive Board or a committee designated by the Executive Board. If a committee is designated, it should consist of a minimum of three members, one of whom must be a Full chapter member.

6.7 The Treasurer shall work closely with the Secretary, and the Member and Chapter Services Committee regarding memberships and will be responsible for submitting dues and /or Bulletin subscription rates to the Association for those applications addressed to Mid-Eastern Chapter.

6.8 The Treasurer shall assist the Secretary and Recording Secretary, prior to Chapter meetings, in the collection of registrations, etc.

6.9 The Treasurer shall prepare a budget for the upcoming year allowing for committee expenses, as well as Chapter requirements.

6.10 The Treasurer shall suggest any projects that need to be considered, to the Executive Board and/or Member and Chapter Services committee, to assist in obtaining additional funds.

Section 7 - RECORDING SECRETARY

7.0 It shall be the responsibility of the Recording Secretary to insure that official correspondence, meeting minutes, board minutes, etc. be made a part of the permanent files of the Chapter for future reference and historical purposes after they have been directed to the proper parties.

7.1 The Recording Secretary shall record all meetings. After minutes have been approved by the Executive Board and/or President, he/she shall furnish same in sufficient copies for the membership; retaining one copy for permanent file. A condensed copy of each quarterly meeting will be supplied to APCO International's Executive Director within 30 days after adjournment to comply with the Association requirements.

7.2 Minutes of the Executive Board meetings will be produced and sent to all Executive Board members as quickly as possible after a meeting. A copy will be placed in the Chapter file for permanent record.

7.3 The Recording Secretary shall review prior minutes for open or tabled business and keep the Executive Board advised of such items.

7.4 The Recording Secretary shall send items of a historical nature to the Chairperson of the Historical committee.

7.5 The Recording Secretary shall assist or substitute for the Chapter Secretary when called upon to do so by any member of the Executive Board.

7.6 The Recording Secretary shall work with the Publicity Committee to distribute information to members regarding regulatory matters, changes, etc. He/she should consider availability of the using of mass Email systems or sending via on state net when important issues with limited time are involved. He/she shall work with the Publicity Committee on the dissemination and financing of same.

7.7 The Recording Secretary shall oversee committees as designated by the President.

Section 8 - EXECUTIVE COUNCIL PERSON (PRESIDENT'S DUTIES)

8.0 He/she shall be the designated delegate to the International conference, and will attend the International Executive Council meeting preceding the International conference, and/or whenever convened.

8.1 He/she shall be responsible for conveying Chapter opinions to the International conference and will vote at such meetings as instructed by the Chapter quorum.

8.2 He/she shall assist other members of the Executive Board in the dissemination of International information to the Chapter membership at quarterly meetings, or by electronic means if necessary.

8.3 He/she shall be responsible for obtaining all manuals, information, etc. pertaining to all phases of Chapter officer/committee duties, when Chapter representative member is unable to attend the International conference.

8.4 He/she will meet with committee chairs to discuss the needs and future projects that may or may not require presentation to the Chapter Executive Board, or International.

8.5 He/she shall work closely with the Publicity Committee on dissemination of important information.

8.6 See B-24, A-V, and S-4 for interaction responsibilities with International and Chapter committees.

ARTICLE V

COMMITTEES

Section 1 - DESIGNATION

1.0 Committee formed in this Chapter shall be classified as:

1.1 STANDING COMMITTEES

These Committees are assigned prescribed duties and responsibilities of a permanent nature for the duration of the two year term.

1.2 SPECIAL COMMITTEES

These Ad-hoc type committees (Task force, projects, etc.) are assigned specific duties and responsibilities in matters of a temporary but significant nature.

Section 2 - STANDING COMMITTEES

2.0 Only members as defined in APCO International membership classifications requirements may serve as chairpersons of standing committees unless otherwise stated within these Bylaws.

2.1 A committee will consist of an odd number of persons.

2.2 Members may serve on any number of committees.

2.3 A committee Chairperson will supply the Recording Secretary with brief, clearly written or typed reports of the activities of his/her committee when presenting same at the Chapter quarterly meetings.

2.1 EXECUTIVE BOARD

2.1.0 The Chapter President shall be the Chairperson of the Executive Board, and its members shall consist of all elected officers, the Commercial Advisory member (CAC) and the Immediate Past President. Other members may be invited by the chair to attend in an advisory non-voting capacity.

2.1.1 The Executive Board shall meet preceding each quarterly meeting to discuss agenda and/or potential/existing problems.

2.1.2 The Executive Board shall have power and authority during intervals between scheduled Chapter meetings to perform all the functions which the Chapter might perform, except it shall not have the power to amend the Constitution or Bylaws, except as noted in Article V, Constitution.

2.1.3 The President may call the Executive Board into session whenever the need arises. He/she shall call it into session prior to the Summer (July) meeting for the purposes of examining the Treasurer's financial report and to decide on

recommendations to make to the Summer meeting quorum that would advance and effect objectives of the Chapter and International APCO.

2.1.4 The Executive Board may be called into special session through the membership by a written request indicating the need. Said request must bear the signatures of three (3) members.

2.1.5 The Executive Board will review, modify, and approve the Chapter budget prepared by the Treasurer for the ensuing year.

2.1.6 The President may poll the Executive Board on special matters by written communications, telephone or electronic means in lieu of calling special sessions.

2.1.7 The Executive Board will provide guidelines for any publications of this Chapter produced under Bylaws Article XI.

2.1.8 A majority of the board present shall constitute a quorum, and a majority vote of those present at the session or polled in writing, shall determine all issues within its delegated authority. Impeachment proceedings require two-thirds majority vote of the Executive Board prior to the removal from office of any member of the Executive Board. If a quorum is present at the beginning of a board meeting, then a quorum will be deemed to be present for all purposes during the meeting.

2.2 MEMBER AND CHAPTER SERVICES COMMITTEE

2.2.0 The 1st Vice President chairs and oversees the duties of this committee. It shall consist of at least three additional members.

2.2.1 This committee shall actively work with the Secretary to recruit new members, retain existing members and to recapture members who have not re-enrolled. They shall explore means of attracting and retaining members.

2.3 CONSTITUTION AND BYLAWS COMMITTEE

2.3.0 This committee recommends changes to the Chapter Constitution and/or Bylaws due to changes in practice, APCO International requirements or laws/regulations. It shall draft or assist in drafting resolutions or amendatory language for submission to the Executive Board.

2.3.1 They will be responsible for the preparation and availability of Chapter Constitution & Bylaws, and changes thereto, to each member. Supplemental changes, when made, will be reflected within the Chapter minutes.

2.3.2 They will be responsible for supplying APCO International a current copy of the Chapter C&B and all revisions between printings.

2.4 NOMINATING COMMITTEE

2.4.0 This committee shall have as its Chairperson, the Immediate Past President and, if available shall include two additional Past Presidents and two Voting members.

2.4.1 This committee shall study the Chapter's Voting membership, observing individuals in an effort to evaluate interest in, and willingness to work at, promoting the goals of APCO, both at the Chapter and International levels.

2.4.2 This committee shall bring its recommendations to the spring (April) meeting of the odd year in the form of candidates for the officers of 1st Vice President, 2nd Vice-President, Secretary/Treasurer* and Recording Secretary. The committee shall ensure that all candidates for office have met the proper requirements as established in Bylaws Article III; Section 3.

2.4.3 * May be separated or combined at the discretion of the President with 2/3 vote of the Executive Board.

2.5 HISTORICAL COMMITTEE

2.5.0 The chairperson of this committee may be selected from a voting member and, shall be the Chapter's representative to the International Historical Committee.

2.5.1 This committee shall actively research, compile, and maintain a file on the records and history of the Chapter. It should include in its membership, someone who is interested in photography and who will give of his/her talents (or get it done) in providing pictures for presentation to the APCO International Executive Director and or the International Historical Committee, and for the Chapter Historical file.

2.6 SPECTRUM MANAGEMENT COMMITTEE

2.6.0 This committee shall be comprised of the Frequency Coordinators from Region's 20 & 28. The duties and responsibilities are those set forth in the Frequency Coordinator's System manual, and current Federal Communications Commission requirements. The committee shall have powers broad enough to make decisions on their own due to time limitations, but will do so in accordance with Federal Communications Commission and International APCO guidelines on frequency coordination and related rules and regulations. They shall also have the power to appoint ad hoc subcommittees to study any special or individual situations as deemed necessary. In essence, it will be a two-person committee with power to call upon ad-hoc assistance.

2.7 PUBLICITY COMMITTEE

2.7.0 This committee shall see that APCO International and the Mid-Eastern Chapter, in particular, receives publicity of meetings, programs of interest, awards to members and any other noteworthy information relating to the Mid-Eastern Chapter which would enhance APCO International and/or its membership.

2.7.1 Publication will include listing of frequency information processed. All publications, except matters considered routine, shall be approved by the Executive board prior to publication.

2.7.2 Guidelines for the publication of a Chapter newsletter will be prepared by this committee and approved by this Executive Board. The committee will also be responsible for maintenance and management of the Chapter's web site.

2.8 TRAINING COMMITTEE

2.8.0 The committee will be chaired by the 2nd Vice President. They will work closely with the President/Executive board in developing training for regular quarterly meetings and the Fall Training Conference.

2.8.1 They shall research and recommend to the Executive board suggested sites for the fall (October) Training Conference. They will also be responsible for arrangements for the installation of officers and assume full responsibility for refreshments and entertainment at said event.

2.8.2 They shall make recommendations to the President/Executive Board and quorum if necessary, as to changes, methods, recommended sponsors, speakers, exhibitors and any other contributing factor which will stimulate or motivate the membership attendance at these meetings.

2.8.3 The Chapter Commercial Advisory Member (CCAM) is a member of this committee.

2.9 9-1-1 COMMITTEE

2.9.0 The committee shall be comprised of 9-1-1 representatives from Delaware, the District of Columbia (DC) and Maryland. Each shall report on current projects and developments occurring within their respective areas and will study and make recommendations in areas concerned with the implementation and use of the 911 emergency number with particular emphasis being placed on the relationship of total public safety communication needs to the particular requirements of the 9-1-1 emergency number and services.

Section 3 - SPECIAL COMMITTEES

3.0 The President may appoint committees as the need arises. These special committees shall continue to serve and operate as such until the tasks for which they have been appointed have been completed to the satisfaction of the President, or until changes are made by the President.

Section 4 - DUTIES OF COMMITTEES

4.0 The duties of all committees shall be defined by the President if not otherwise stated.

4.1 The Executive Council person shall function as an intermediary between APCO International and Chapter committee chairpersons. He/she will furnish updated information obtained through Executive Council meetings, International Board of officers' minutes, from the publication to respective committee. He/she will see that committees are aware of the respective duties performed by International committees and encourage local Chapter committees to assist International whenever possible. See B, A-IV, and S-8 for additional responsibilities of Executive Council person.

4.2 The respective chapter council person should coordinate information to and from respective International Committee chairpersons.

4.3 APCO International publication should be the basis for Chapter committee functions if not otherwise defined.

4.4 All correspondence received and originated by a committee will be approved by Executive Board acted on if necessary, copied and filed with the Chapter Recording Secretary for official records.

ARTICLE VI AMMENDMENTS

Section 1 - AUTHORITY FOR AMENDMENT

1.1 The Constitution and/or Bylaws of this Chapter may normally be amended only by a two-thirds majority vote during a regular business session in accordance with Section 2 of this Article, or in the event of a waiver of the requirements of said Section 2, amending procedure will be in accordance with Section 3 of this Article.

Section 2 - NORMAL PROCEDURE FOR AMENDMENT

2.1 The Constitution and/or Bylaws of this Chapter may normally be amended by presenting a resolution in writing to the CONSTITUTION & BYLAWS COMMITTEE for review prior to submission to the Executive Board. The President shall charge the Secretary to make available to each Chapter member the proposed change at least thirty days prior to a quarterly meeting. A two-thirds majority vote of members in attendance shall determine the issue.

2.2 Those resolutions requiring submission to the International Annual conference Quorum shall be prepared and processed through the Bylaws Committee to the Chapter Executive board in sufficient time to be sent to the International committees concerned and published in the APCO bulletin by June 1, to meet publication requirements of 30 days prior to an annual conference.

2.3 An amending proposal shall be submitted by the maker as indicated above in written form to include the following:

- 2.3.1 Indicate the INTENT of the proposal;
- 2.3.2 Indicate the name of the maker of the proposal;
- 2.3.3 Indicate the quarterly meeting quorum whose consideration is desired;
- 2.3.4 Indicate the Article (s), Section (s), and Paragraph (s) of the Constitution and/or Bylaws proposed to be amended;
- 2.3.5 State the deficiencies of present, or need of added, language of the current Constitution and/or bylaws;
- 2.3.6 Any cost to Chapter and/or membership should be reflected and suggested means of recouping expenditures should be included;
- 2.3.7 State the gains and benefits of the proposed amendment;
- 2.3.8 Provide a short narrative of the suggested method and/or language for the proposed amendment; and
- 2.3.9 Indicate proposed effective date; if not upon adjournment of meeting in which it will be introduced. (A-VI, S-4)

Section 3 - WAIVER OF REQUIREMENTS OF SECTION 2

3.1 Should it become desirable to waive normal procedure to amend the Constitution and/or Bylaws of this Chapter, the following procedure shall be followed:

- 3.1.1 An announcement shall be made by the President of the request for waiver, and an outline of issues involved in such amending request(s);
- 3.1.2 A motion and a second to waive normal amending procedures with sufficient time for discussion to determine the need for waiver;
- 3.1.3 A three-fourths majority vote to waive the requirements of Section 2 to this Article;

3.2 A two-thirds majority vote to determine each amending issue-voted on separately.

3.3 The chairperson of the Constitution and Bylaws committee is authorized to make any modification found necessary to the Chapter Constitution and Bylaws to remain in conformity with the APCO International Bylaws and shall report on same at the fall conference meeting. This applies only to those required changes over which the Chapter actually has no control as passed by APCO International.

Section 4 - EFFECTIVE DATE OF AMENDMENTS OF RESOLUTIONS

4.0 All resolutions passed and adopted by this Chapter in accordance with the rules set forth in this Constitution and Bylaws shall be in force and effect upon the adjournment of the meeting wherein considered and adopted, provided an exception to this effect is not otherwise contained in the language of the resolution itself. Those amendments made as a result of APCO International action will be effective upon adoption.

ARTICLE VII RESOLUTIONS

Section 1 - PROCEDURE

1.0 Every resolution, unless of a formal character or involving amendments to the Constitution and Bylaws, requiring handling in accordance with Bylaws Article VI, shall be in writing and presented thru the Constitution and Bylaws Committee to the Executive Board for consideration. Any resolution considered by the Executive Board, along with their recommendations, shall be presented to the quorum, in sufficient time for consideration prior to voting on the resolution. The formatting will be same as that given in Article VI, Section 2.2

Section 2 - RULES FOR ORDER

2.0 Upon any question coming before any meeting of this Chapter, which is not specifically provided within the Chapter's Constitution and/or Bylaws, International Bylaws and/or Policy Manual, the presiding officer shall be governed by Roberts Rules of Order (most current edition).

ARTICLE VIII EXPENSES

Section 1 - NORMAL EXPENSES

1.0 The Treasurer shall be authorized the necessary funds to fulfill the requirements of his/her office as outlined in the Constitution and Bylaws of this Chapter.

Section 2 - UNSPECIFIED EXPENSES

2.0 The Executive Board shall be authorized to approve all other expenses not specifically outlined in the Constitution and/or Bylaws of this Chapter.

2.1 Chapter and committee opinions and recommendations on expenditures shall be transmitted to the President, **PRIOR TO COMMITTING THE CHAPTER**, for such action as may be appropriate by the Executive Board, or the quorum.

2.2 An emergency situation expense incurred by an Executive Board member may not exceed \$100.00 without two-thirds vote of the Executive Board.

2.3 The expenditures will be made with the full knowledge that if the upcoming Executive Board meeting does not have a 2/3 vote approval on the expenditure, the member will absorb the responsibility of repaying the Chapter, and/or the expenses, whichever is applicable.

Section 3 - DISBURSEMENTS OF ASSETS UPON DISSOLUTION

3.0 Should this Chapter be dissolved, all assets shall be distributed to an organization, or organizations of similar purpose, as selected by a two-thirds majority vote at our fall conference or by the Executive Board, if between annual meetings.

Section 4 - AUDITING

4.0 The Executive board will convene prior to the fall (October) meeting for the purpose of examining the Treasurer's financial report. Should it be necessary to solicit an outside audit, it will require a two-thirds vote of the Executive Board.

ARTICLE IX IMPEACHMENT

Section 1 - Vote

1.0 A two-thirds majority vote of the Executive Board shall be required for the removal of an officer of this Chapter.

ARTICLE X CORRESPONDENCE/RECORDS MANAGEMENT

Section 1 - INITIATING CORRESPONDENCE

1.0 Whenever possible when preparing Chapter correspondence, the contents thereof, should be approved by the President. A member of the Executive Board should approve the content if the President is not available.

Section 2 - FILING OF CORRESPONDENCE

2.0 Copies of correspondence to officers and committees (items initiated, received or acknowledged) should be furnished to the Recording Secretary to be made a portion of files for future reference and historical possibilities.

ARTICLE XI PUBLICATION

Section 1 - Newsletter

Should the Chapter desire to publish a newsletter, the Publicity Committee will be responsible. Guidelines for said publication will be prepared in accordance with International APCO rules and regulations.

ARTICLE XII MAIL LIST

Section1 - Member Lists

The Secretary, Chairperson of the Member and Chapter Services Committee or designated appointee will insure that all members are placed on mailing list for both the International and Chapter mailings.

CHAPTER ORIGIN

The Chapter was originally chartered on October 25, 1947 as **Maryland-District of Columbia, APCO**.

The Chapter was re-chartered on November 13, 1969 as **Mid-Eastern Chapter of APCO (Comprising of Delaware, District of Columbia and Maryland)**.

Constitution & Bylaws Amendment Date

September 1977

July 1984

September 1986

May 1990

September 1992

September 1995

February 2012

Should a conflict arise, the Association of Public-Safety Communications Officials-International, Inc. (APCO) Bylaws and Policy Manual shall take precedent in all manners not related to operations within the Chapter.

APPROVAL DATES

MID-EASTERN CHAPTER - CONSTITUTION AND BYLAWS

Accepted by Chapter Executive Board Date: February 9, 2012

Accepted by Chapter Date: February 16, 2012

Accepted by APCO International Date: April 12, 2013

A C K N O W L E D G E M E N T

The Board of Officers and C&B's Committee thanks all of the dedicated and energetic members (here listed) who participated in this project and gave unstintingly of their time, knowledge and cooperation. Without their efforts, this project would not have been accomplished.

Alan Lannier	District of Colombia Metropolitan Police Department
Marjorie Gill	Maryland Emergency Management & Civil Defense Agency
John Rupprecht	Maryland State Police, Electronic Services Division
Steve Shulman	Special Agency, Department of Agriculture
Tom Allen	Retired-Maryland State Police
Lambert Thiess	Retired-Maryland Toll Facilities Police
Helen Rushing	Retired- Maryland State Police
Richard Reynolds	Retired-Delaware Department of Technology & Information
Terry Whitham	E911 Administrator- State of Delaware

The committee's appreciation, posthumously, to James J. McAuliffe for his dedicated service on prior C&B's, and to this committee until his death on December 21, 1983.